

APPENDIX B: Office of Water Meeting Request Form

Date Received in OW: _____

OFFICE OF WATER MEETING REQUEST FORM

FOR: Nancy Stoner X Michael Shapiro _____ Ken Kopocis X Ellen Gilinsky _____

Subject: Region 10's Upcoming Action on Spokane Tribe's WQS Package

Meeting Requested By: Nancy Stoner Date: 11/13/13

Office Director Approval: [Signature] Date: 11/13/13

Date Staff will be ready for this meeting: November 18, 2013

Latest date meeting can happen: November 22, 2013

Time Needed for meeting: 20 Minutes _____ 45 Minutes _____ 1 Hour X Other _____
We request 30 minutes for this meeting.

Purpose of the meeting:

AA decision expected?
Yes _____ No X

Provide AA with information?
Yes X No _____

What specifically is to be decided or presented? Why is a meeting needed?
Nancy requested a briefing to discuss R10's upcoming action on Spokane Tribe's revised WQS, including a fish consumption rate of 856 grams/day.

Who will attend the meeting?

Mandatory Attendees (Give Full Names as listed in Notes and Identify Office):
Elizabeth Southerland

Optional Attendees (Give Full Names as listed in Notes and Identify Office):
SHPD: Sara Hisel-McCoy, Corey Buffo, Claudia Fabiano, Rose Galer, Janita Aguirre
OGC: David Berol, Lee Schroer
AIEO: Felicia Wright

AA's Conference Technology - Please check one: Presentation X Audio _____
Video _____ *OD's conf code 2025660328*

Person Providing Agenda for the Meeting (mandatory):

Name: Claudia Fabiano Phone: 202-566-0446

Person Providing Briefing Material (if any) for the Meeting:

Name: Claudia Fabiano Phone: 202-566-0446

SHM

Once the meeting is scheduled, hand carry hard copies (enough copies for each senior management attendee: Nancy, Mike, Ken and Ellen of agenda and any briefing materials to Crystal Penman 564-3318 for Nancy Stoner and Mike Shapiro and DeMara Magruder 564-2310 for Ken and Ellen. Agenda and briefing materials are due in hard copy no later than 3:30pm the day before the meeting, unless the meeting is scheduled too late to allow this.